



Getting Access to the Parent Portal

What is the Parent Portal?

Gwinnett County Public Schools' Parent Portal offers parents and guardians online, timely, and secure access to their child's grades and attendance. It also includes details on your child's discipline record and test history. In a nutshell, the Parent Portal is an easy-to-use-communication tool that will allow you to take an even more active role in your child's education.

How can I sign-up?

1. **Access can only be granted to the biological father, biological mother or legal guardian.** You will need to complete the parent portal registration form and return the form, in person, to our Main Office. Also, please bring a valid id for identity verification purposes. [Click here to download the Parent Portal Application](#)
2. After returning the form to the Main Office, the form will be processed and entered into our system.
3. You will receive an email from the Gwinnett County Parent Portal within 24-48 hrs after processing. The email will contain specific instructions on how to setup your parent portal account. Please copy and paste the token as directed.

Note: It might be a good idea to check your Inbox and Spam Folders for the email. Some parents have reported that the email was sent to their SPAM Folder instead of their Inbox.

If you need any assistance, please contact [Mrs. Doris Bonaby](#) @ 770-736-4310