STANDARD PROCESS
CONFIDENTIAL GTOI OBSERVATION RECORD: STANDARD FORM

Teacher's Legal Name (Print)	Employee ID #	School	Date

Beginning Time: Ending Time:	Total Minutes	Lesson Segment (check one) ☐B ☐M ☐E ☐O

Focus of Lesson

- Is there a clear focus on AKS?
- Do the students know the expected outcome of the lesson (EQ)?

	Select Option For Each Dimension
TEACHING TASK I: PROVIDES INSTRUCTION **Comments**: ➢ Does instruction incorporate AKS, GPS, AP, or IEP content? ➢ Check for essential question. ➢ Check to see if students know what the focus of the lesson is and what they are expected to learn.	**A. Instructional Level - Select Options -** **B. Content Development** **1. Teacher-Focused - Select Options -** **and/or** **2. Student-Focused - Select Options -** **C. Building for Transfer - Select Options -**
TEACHING TASK II: ASSESSES AND ENCOURAGES STUDENT PROGRESS **Comments** ➢ Could be any time during class. ➢ Per Instructional Framework: - I do, you watch- facilitates discussions and guided practice - I do, you help- monitoring and documenting student progress, conferencing with students - You do, I help. You do, I watch- evaluating student demonstration of knowledge, skills, and progress towards goals. ➢ Check for use of research-based instructional strategies(ex. Strategic Teacher).	**A. Promoting Engagement - Select Options -** **B. Monitoring Progress - Select Options -** **C. Responding to Student Performance - Select Options -** **D. Supporting Students - Select Options -**
TEACHING TASK III: MANAGES THE LEARNING ENVIRONMENT **Comments:** * Provides "Bell to Bell Instruction". * Utilizes physical setting to maximize instruction (i. e. appropriate for group work). * Posts/ models quality work samples. * Displays student work. * Posts word wall. *Engages students actively in learning. * Addresses negative behavior(Is effort shown to redirect?)	**A. Use of Time - Select Options -** **B. Physical Setting - Select Options -** **C. Appropriate Behavior - Select Options -**

Teacher's Signature **DATE**

Sign and return copy to evaluator's office. Signature acknowledges receipt of form, not necessarily concurrence. Written comments may be attached. Initial and date here if comments are attached:

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Initial/Date